Department of the Treasury

Internal Revenue Service Office of Chief Counsel

Notice

CC-2004-030

August 19, 2004

Chief Counsel Signature Block Where the Chief Counsel May Not

Subject: Represent the Service Cancel Date: After reading

Purpose

The purpose of this Notice is to advise all Chief Counsel employees of a modification to the signature block on all documents signed and filed with the United States Tax Court, correspondence sent to the Department of Justice, and other documents prepared on behalf of the Chief Counsel in cases where the Chief Counsel may not represent the Service.

Discussion

The following signature block should be used on all documents to be filed with the Tax Court, starting immediately, for those cases where Mr. Korb previously represented the taxpayer and other cases from which he is recused:

NICHOLAS J. DeNOVIO Acting Chief Counsel Internal Revenue Service

By: ______ ATTORNEY NAME Attorney Tax Court Bar No. AA0000 Street Address City, State 00000

Telephone: (000) 000-0000

Filing Instructions: Binder			
NO: Circulate	Distribute X to: All Persor	nel X Attorneys Ir	n:
Other	- -	<u> </u>	
Electronic Filename: CC-2004-30.pdf Original signed copy in: CC:FM:PM:P			

A similar signature block should be used on all letters addressed to the Department of Justice and other documents or correspondence for which the appropriate titular authority is the Chief Counsel.

If a document has been signed, but not yet sent to the Tax Court or to the Department of Justice, it should not be reexecuted. Instead a sticker with the appropriate Acting Chief Counsel signature block may be affixed over the old signature block.

If you have any questions regarding the matters discussed in this Notice, please contact Branch 3, Administrative Provisions & Judicial Practice Division at (202) 622-7940.

/s/_

Deborah A. Butler Associate Chief Counsel (Procedure & Administration)