

Publication 919

Cat. No. 63900P

Is My Withholding Correct for 1996?



Introduction

The federal income tax is a pay-as-you-go tax. You must pay the tax as you earn or receive income during the year.

Don't be caught short. Check your withholding for 1996 as soon as possible to avoid owing a large amount of tax at the end of the year. Checking your withholding can also help you avoid paying interest and penalties.

Tax law changes. Changes in the law for 1996 may affect your tax for the year. If these changes increase your tax and you do not increase your withholding, you may have to pay tax when you file your return.

Reduction of itemized deductions. If your adjusted gross income is more than \$117,950 (\$58,975 if married filing separately), your itemized deductions may be reduced. See *Worksheet 3 — Itemized Deductions Limit*.

Phaseout of exemptions. If your adjusted gross income is more than \$88,475, your deduction for exemptions may be reduced or eliminated. See *Worksheet 4 — Exemptions Phaseout.*

Check Your Withholding

Even if you gave your employer a 1996 Form W–4, *Employee's Withholding Allowance Certificate*, you need to check to see if you will have enough tax withheld for 1996. You will need to compare the total tax to be withheld from your pay during 1996 with the amount you expect your tax will be for all of 1996. This publication will help you to do this.

Why check your withholding? In addition to changes in the tax law, changes in your financial or personal situation may affect the accuracy of your withholding. Items that may change include:

- Your nonwage income, such as interest, dividends, capital gains, etc.
- Your wage income, if you or your spouse starts working or starts a second job.
- Your itemized deductions, such as those related to the purchase of a new home or large medical expenses.
- Personal factors, such as marriage, divorce, birth of a child, or loss of an exemption.

When to check your withholding. When you receive a pay slip (statement) for a full pay period in 1996, showing tax withheld based on 1996 tax rates, you can use the worksheets in this publication to see if you are having the right amount of tax withheld.

Too little tax withheld? If too little tax will be withheld, you should give your employer a 1996 Form W–4 showing an additional amount to be withheld from your pay.

Get a blank Form W–4 from your employer. You probably will have too little tax withheld if you have more than one job at a time, if your spouse also works, or if you have income not subject to withholding.

If your employer cannot withhold enough additional tax from your pay, you may need to make estimated tax payments. This might occur if your pay is low and you have substantial nonwage income, such as interest, dividends, capital gains, or earnings from self-employment. For more information, see Publication 505, *Tax Withholding and Estimated Tax.* You can get Publication 505 by calling 1–800–TAX–FORM (1–800–829–3676). Or you can write to the IRS Forms Distribution Center nearest you. Check your income tax package for the address.

Too much tax withheld? You may receive a refund when you file your return if too much tax is withheld. If you do not want a refund, you may be able to decrease your withholding by giving your employer a 1996 Form W–4. Get a blank Form W–4 from your employer. See its instructions to find out if you can decrease your withholding by claiming allowances that you are entitled to but have not already claimed.

Correct Your Withholding

If the amount on line 5 of *Worksheet 2* — 1996 *Withholding Worksheet* is more than you want to have to pay when you file your tax return for 1996, you should complete a new Form W–4 for 1996. Get a blank Form W–4 from your employer. Enter on line 6 of the new form the

amount from line 6 of the worksheet. If you have this additional amount withheld from your pay each payday, you will avoid owing a large tax balance at the end of the year. Enter on line 5 of the new form the *same number* of withholding allowances your employer now uses for your withholding.

Give the completed form to your employer right away so that the additional amount will be withheld by your next payday.

Example. Using Worksheets 1 and 2, Steve figures that his 1996 tax liability will be \$5,000 and that his withholding for the year will be \$4,700. Steve's tax will be underwithheld by \$300 (\$5,000 – \$4,700). He will have to pay this amount when he files his 1996 tax return or he can increase his withholding. Steve gets a new 1996 Form W–4 from his employer, who tells him that there are 50 paydays remaining in 1996. Steve completes the form as before, then enters \$6 (\$300 \div 50) on line 6 of the form. This is the additional amount to be withheld from his pay each payday. He gives the completed form to his employer right away.

More than one job. If you have more than one job (or you are married filing jointly and your spouse also works), you can increase your withholding for one or more of the jobs.

You can apply the amount on line 5 of Worksheet 2 to only one job or divide it between the jobs any way you wish. Then divide the amount you apply to a job by the number of paydays remaining in 1996 for that job. This will give you the additional amount to enter on line 6 of the 1996 Form W–4 you will file for that job.

Form	W-4	Employee's W	ithholding Allowanc	• Certifica	ite		1996	10
	al Revenue Service	► For Privacy Act (and Peperwork Reduction Act No	tice, see reverse	<u>. </u>		1830	
1	Type or print your	tiret name and middle initial	Lest name		2	Your soci	al security number	
	Home address (m	ember and street or rural route)					old at higher Single r at alon, check the Single	
	City or town, state	, and ZIP code	4 If your last	name differs from th	el on y	our social	security card, check	
	_		here and o	el 1-600-772-1213	lor e n	en card	. , , , , ,	
7	I claim exemption Last year I is This year I a If you meet bo	unt, if any, you want withheld from withhelding for 1995 and I ad a right to a refund of ALL Federal in the conditions, enter "EXEMPT" he	certify that I meet SQTM of the foll feral income tax withheld because come tax withheld because I exp ere	lowing conditions se I had NO tax I sect to have NO 	for existant in the second sec	xemption y; AND ability.		
Unde	r penelties of perju	y, I certify that I am entitled to the number	ber of withholding ellowances claimed o	in this certificate or	entitle	4 to claim	exempt status.	
Emp	doyee's signatur	· P-		Date >			. 19	
8	Employer's name	and address (Employer: Complete 6 and	d 10 only if sending to the IFO)	© Office code (optional)	10	Employe	dentification numb	•
	 		Cal. No. 102200		<u> </u>			

1)	Enter amount of Adjusted Gross Income (AGI) you expect in 1996. (AGI means wages, interest, dividends, alimony received, and all other income minus certain adjustments to income, such as alimony paid and deductible contributions to an IRA.)	1	
	71	-	
2)	• If you plan to itemize deductions, enter the estimated total of your deductions allowable after applying any limits, such as the 7.5% limit on medical expenses. (Caution : If the amount on line 1 is more than \$117,950 (\$58,975 if married filing separately), use Worksheet 3 to figure the amount to enter here.)		
	If you do not plan to itemize deductions, enter the amount of your standard deduction from the 1996 Standard Deduction Tables, later	2	
3)	Subtract line 2 from line 1. Enter the difference here. (If zero or less, enter zero.)	3	
4)	Exemptions. Multiply \$2,550 by the number of exemptions you plan to claim. If you can be claimed as a dependent on another person's return, you cannot claim an exemption for yourself.* (Caution: If the amount on line 1 is more than the amount shown below for your 1996 filing status, use Worksheet 4 to figure the amount to enter here.)	4	
	 Single, \$117,950 Married filing jointly or Qualifying widow(er), \$176,950 Head of household, \$147,450 Married filing separately, \$88,475 * This applies even if the other person will not claim your exemption or the exemption will be reduced or eliminated under the exemption phaseout rule. 		
5)	Subtract line 4 from line 3. (If zero or less, enter zero.)	5	
6)	Tax. Figure your tax on the amount on line 5 by using the 1996 Tax Rate Schedules later in this publication. DO NOT use the Tax Table or Tax Rate Schedules in the 1995 tax return instructions. (Caution: If the amount on line 1 includes a net capital gain, you may have to use Worksheet 5 to figure the amount to enter here.)	6	
7)	Enter additional taxes (those on certain distributions from trusts and employee benefit plans)	7	
8)	Add lines 6 and 7.	8	
9)	Credits (includes credit for child and dependent care expenses, credit for the elderly or disabled, credit for foreign taxes, etc.)	9	
10)	Subtract line 9 from line 8. (If zero or less, enter zero.)	10	
11)	Self-employment tax. Estimate of 1996 self-employment income \$ Multiply self-employment income by .153 (15.3%). (Caution: If the estimated total of wages and self-employment income is more than \$62,700, use Worksheet 6 to figure the amount to enter here.)	11	
12)	Other taxes (includes tax on early distributions from an IRA, alternative minimum tax, etc.)	12	
13)	Total taxes. Add lines 10 through 12. Enter the total here and on line 1 of Worksheet 2 below	13	

Worksheet 2. 1996 Withholding Worksheet (Note: Enter combined amounts if married filing joint return.)

	1)	Enter your total taxes from line 13 of Worksheet 1	1	
:	2)	Total federal income tax withheld to date in 1996 (include all jobs)	2	
;	3)	Tax withholding expected for the rest of 1996: For each job, multiply the amount of federal income tax now being withheld each payday by the number of paydays remaining in 1996 and enter the combined amount for all jobs	3	
	4)	Total expected tax withholding for all paydays in 1996. Add lines 2 and 3	4	
!	5)	Too little tax withheld. Subtract line 4 from line 1. (If line 1 is smaller than line 4, stop here. You will be overwithheld. See <i>Too much tax withheld?</i>)	5	
(6)	Divide line 5 by the number of paydays remaining in 1996 and enter the result. This is the additional amount you should have withheld from your pay each payday	6	

1996 Tax Rate Schedules

Caution: Do not use these Tax Rate Schedules to figure your 1995 taxes. Use only to figure your 1996 estimated taxes.

Single-	Schedule:)	(Head of	f hou sein ol	id—Schedule Z	
If line 5 is: Over—	But not over—	The tax is:	of the amount over—	If line 5 is:	s But not over—	The tax is:	of the amount aver—
\$0	\$24,000	15%	\$0	\$0	\$32,150	15%	\$0
24,000	58,150	\$3,600.00 + 28%	24,000	32,150	83,050	\$4,822.50 + 28%	32,150
58,150	121,300	13,162.00 + 31%	58,150	83,050	134,500	19,074.50 + 31%	83,050
121,300	263,750	32,738.50 + 36%	121,300	134,500	263,750	35,024.00 + 36%	134,500
		0.4 A4A 40 . 40 A4	202 202	2 63,750		81,554.00 + 39.6%	=
263,750		84,020.50 + 39.6%	263,750	203,730	********	01,30-100 + 00.000	263,750
Married		y or Qualifying	203,730			arately—Schedule	
Married widow(6 If line 5 ls:	filing jointi er)—Schedu But not	y or Qualifying	of the	Married If line 5 is	i filing sep		
Married widow(e	filing joint or)—Schedu	ly or Qualifying ule Y-1	of the	Married	i filing sep	arately-Schedule	Y-2
Married widow(6 If line 5 ls:	filing jointi er)—Schedu But not	ly or Qualifying ule Y-1	of the	Married If line 5 is	i filing sep	arately-Schedule	Y-2
Married widow(6 If line 5 is:	filing joint or)—Schedu But not over—	ly or Qualifying ule Y-1 The tax is:	of the amount over	Married If line 5 is Over	i filing sep But not over—	arately—Schedule	Y-2
Married widow(6) If line 5 ks: Over— \$0	filing joint or)—Schedu But not over— \$40,100	ly or Qualifying ule Y-1 The tax is:	of the amount over—	Married if line 5 is Over	But not over—	The tax is:	Y-2 of the amount over—
Married widow(6) If line 5 less	filing joint or)—Schedu But not over— \$40,100 96,900	ly or Qualifying ule Y-1 The tex is: 15% \$6,015.00 + 28%	of the amount over—	Married If line 5 is Over— \$0 20,050	But not over- \$20,050 48,450	The tax is: 15% \$3,007.50 + 28%	Y-2 of the amount over—

Worksheet 3 — Itemized Deductions Limit	Worksheet 5 — For Figuring Tax
Use this worksheet to figure the amount to enter on line 2 of Worksheet 1 — 1996 Tax Worksheet. 1. Enter the amount from line 1 of Worksheet 1 2. Enter \$117,950 (\$58,975 if married filling	Use this worksheet to figure the amount to enter on line 6 of Worksheet 1 — 1996 Tax Worksheet only if the amount on line 1 of that worksheet includes a net capital gain, and line 5 is more than:
separately)	\$58,150, if single,\$96,900, if married filing jointly or qualifying widow(er),
Note. If the amount on line 3 is zero or less, do not use this worksheet. See the instructions on line 2	\$48,450, if married filing separately, or \$83,050, if head of household.
of Worksheet 1.4. Enter the estimated total of your itemized	 Enter the amount from line 5 of Worksheet 1 Enter the net capital gain included in line 1 of
deductions allowable after applying any limits	Worksheet 1
5. Enter the amount included in line 4 for medical and dental expenses, investment interest, casualty and theft losses, and gambling losses	 Enter the amount of net capital gain from the disposition of property held for investment that you elect to include in investment income for purposes of figuring the limit on
6. Subtract line 5 from line 4	
Note. If the amount on line 6 is zero, stop here and enter the amount from line 4 on line 2 of Worksheet 1. 7. Multiply the amount on line 6 by .80	4. Subtract line 3 from line 2. If zero or less, stop here. Figure the tax on the amount on line 1
8. Multiply the amount on line 3 by .03	the regult on line 6 of Markshoot 1
9. Enter the smaller of line 7 or line 8	E Cubtroot line 4 from line 4
10. Subtract line 9 from line 4. Enter the result here and on line 2 of Worksheet 1	6. Enter: \$24,000 if single \$40,100 if married filing jointly or qualifying widow(er)
Worksheet 4 — Exemptions Phaseout Use this worksheet to figure the amount to enter on line 4 of	_ \$20,050 if married filing separately \$32,150 if head of household
Worksheet 1 — 1996 Tax Worksheet.	7. Enter the larger of line 5 or line 6
Enter the amount from line 1 of Worksheet 1	8. Subtract line 7 from line 1
 Enter: \$117,950 if single \$176,950 if married filing jointly or qualifying widow(er) 	9. Figure the tax on the amount on line 7 using the 1996 Tax Rate Schedules, and enter the result
\$88,975 if married filing separately	10. Multiply the amount on line 8 by .28
\$147,450 if head of household	11. Add line 9 and line 10
3. Subtract line 2 from line 1	12. Figure the tax on the amount on line 1 using the 1996 Tax Rate Schedules
Note. If the amount on line 3 is zero or less, do not use this worksheet. See the instructions on line 4 of Worksheet 1.	13. Enter the smaller of line 11 or line 12 here and on line 6 of Worksheet 1
4. Divide the amount on line 3 by \$2,500 (\$1,250 if	Worksheet 6 — Self-Employment Tax
married filing separately). If the result is not a whole number, increase it to the next whole number	Use this worksheet to figure the amount to enter on line 11 of Worksheet 1 — 1996 Tax Worksheet.
5. Multiply the number on line 4 by .02. Enter the result as a decimal, but not more than 1	Enter estimated self-employment income for 1996
6. Multiply \$2,550 by the number of exemptions you plan to claim	Note. If the total of line 1 and your estimated wages is \$67,200 or less, do not use this
7. Multiply the amount on line 6 by the decimal on line 5	worksheet. See the instructions on line 11 of Worksheet 1.
8. Subtract line 7 from line 6. Enter the result here and on line 4 of Worksheet 1	Multiply the amount on line 1 by .029

5. Subtract line 4 from line 3	7. Multiply the amount on line 6 by .124
Note. If line 5 is zero or less, stop here and enter the amount from line 2 on line 11 of Worksheet 1.	Add line 2 and line 7. Enter the result here and on line 11 of Worksheet 1
6. Enter the smaller of line 1 or line 5	

Caution. If you are married filing a separate return and your spouse itemizes deductions, or if you are a dual-status alien, you cannot take the standard deduction even if you were 65 or older or blind.

Table 1. Standard Deduction Chart for Most People*

If Your Filing Status is:	Your Standard Deduction is:
Single	\$4,000
Married filing jointly or Qualifying widow(er) with dependent child	6,700
Married filing separately	3,350
Head of household	5,900

^{*} DO NOT use this chart if you were 65 or older or blind, OR if someone can claim you (or your spouse if married filing jointly) as a dependent.

Table 2. Standard Deduction Chart for People Age 65 or Older or Blind*

03 Of Older	or Billia							
Check the correct number of boxes below. Then go to the chart.								
You	65 or older	Blind						
Your spouse, if claiming spouse's exemption	65 or older	Blind						
Total number of boxes y	ou checked							
	And the Number							
If Your	in the Box	Your Standard						
Filing Status is:	Above is:	Deduction is:						
Single	1	\$5,000						
	2	6,000						
Married filing jointly	1	7,500						
or Qualifying	2	8,300						
widow(er) with	3	9,100						
dependent child	4	9,900						
Married filing	1	4,150						
separately	2	4,950						
	3	5,750						
	4	6,550						
Head of household	1	6,900						
	2	7,900						

Table 3. Standard Deduction Worksheet for Dependents*

If you were 65 or older or blind, check the correct below. Then go to the worksheet.	number of boxes
You 65 or older	Blind
Your spouse, if claiming spouse's exemption 65 or older	Blind
Total number of boxes you checked	
Enter your earned income (defined below). If none, go on to line 3.	1
2. Minimum amount.	2. \$650
Compare the amounts on lines 1 and 2. Enter the larger of the two amounts here.	3
4. Enter on line 4 the amount shown below for your filing status: • Single, enter \$4,000 • Married filing separately, enter \$3,250 • Married filing jointly or Qualifying widow(er) with dependent child, enter \$6,700 • Head of household, enter \$5,900	4
5. Standard deduction. a. Compare the amounts on lines 3 and 4. Enter the smaller of the two amounts here. If under 65 and not blind, stop here. This is your standard deduction. Otherwise, go on to line 5b.	5a <u>.</u>
b. If 65 or older or blind, multiply \$1,000 (\$800 if married or qualifying widow(er) with dependent child) by the number in the box above. Enter the result.	5b <u>.</u>
c. Add lines 5a and 5b. This is your standard deduction for 1996.	5c <u>. </u>
Earned income includes wages, salaries, tips, pr and other compensation received for personal se performed. It also includes any amount received a that you must include in your income.	rvices you

^{*} If someone can claim you (or your spouse if married filing jointly) as a dependent, use the worksheet in Table 3, instead.

^{*} Use Table 3 ONLY if someone can claim you (or your spouse if married filing jointly) as a dependent.

Tax Publications for Individual Taxpayers

General Guides

- 1 Your Rights as a Taxpayer
- 17 Your Federal Income Tax (For Individuals)
- 225 Farmer's Tax Guide
- 334 Tax Guide for Small Business
- 509 Tax Calendars for 1996
- 553 Highlights of 1995 Tax Changes
- 595 Tax Guide for Commercial Fishermen
- 910 Guide to Free Tax Services

Specialized Publications

- 3 Tax Information for Military Personnel (Including Reservists Called to Active Duty)
- 378 Fuel Tax Credits and Refunds
- 448 Federal Estate and Gift Taxes
- 463 Travel, Entertainment, and Gift Expenses
- 501 Exemptions, Standard Deduction, and Filing Information
- 502 Medical and Dental Expenses
- 503 Child and Dependent Care Expenses
- 504 Divorced or Separated Individuals
- 505 Tax Withholding and Estimated Tax
- 508 Educational Expenses
- 514 Foreign Tax Credit for Individuals
- 516 Tax Information for U.S. Government Civilian Employees Stationed Abroad
- 517 Social Security and Other Information for Members of the Clergy and Religious Workers
- 519 U.S. Tax Guide for Aliens
- 520 Scholarships and Fellowships
- 521 Moving Expenses
- 523 Selling Your Home
- 524 Credit for the Elderly or the Disabled
- 525 Taxable and Nontaxable Income
- 526 Charitable Contributions
- 527 Residential Rental Property

- 529 Miscellaneous Deductions
- 530 Tax Information for First-Time Homeowners
- 531 Reporting Tip Income
- 533 Self-Employment Tax
- 534 Depreciating Property Placed in Service Before 1987
- 537 Installment Sales
- 541 Tax Information on Partnerships
- 544 Sales and Other Dispositions of Assets
- 547 Nonbusiness Disasters, Casualties, and Thefts
- 550 Investment Income and Expenses
- 551 Basis of Assets
- 552 Recordkeeping for Individuals
- 554 Tax Information for Older Americana
- 555 Federal Tax Information on Community Property
- 556 Examination of Returns, Appeal Rights, and Claims for Refund
- 559 Survivors, Executors, and Administrators
- 550 Retirement Plans for the Self-Employed
- 561 Determining the Value of Donated Property
- 564 Mutual Fund Distributions
- 570 Tax Guide for Individuals With Income From U.S. Possessions
- 575 Pension and Annuity Income (Including Simplified General Rule)
- 584 Nonbusiness Disaster, Casualty, and Theft Loss Workbook
- 587 Business Use of Your Home (Including Use by Day-Care Providers)
- 589 Tax Information on S Corporations
- 590 Individual Retirement Arrangements (IRAs)
- 593 Tax Highlights for U.S. Citizens and Residents Going Abroad

- 594 Understanding the Collection Process
- 596 Earned Income Credit
- 721 Tax Guide to U.S. Civil Service Retirement Benefits
- 901 U.S. Tax Treaties
- 907 Tax Highlights for Persons with Disabilities
- 908 Tax Information on Bankruptcy
- 911 Tax Information for Direct Sellers
- 915 Social Security and Equivalent Railroad Retirement Benefits
- 917 Business Use of a Car
- 919 Is My Withholding Correct for 1996?
- 925 Passive Activity and At-Risk Rules
- 926 Household Employer's Tax Guide
- 929 Tax Rules for Children and Dependents
- 936 Home Mortgage Interest Deduction
- 945 Tax Information for Those Affected by Operation Desert Storm
- 948 How To Depreciate Property
- 947 Practice Before the IRS and Power of Attorney
- 950 Introduction to Estate and Gift Taxes
- 1542 Per Diem Rates
- 1544 Reporting Cash Payments of Over \$10,000
- 1546 How to use the Problem Resolution Program of the IRS

Spanish Language Publications

- 1SP Derechos del Contribuyente
- 579SP Cómo Preparar la Declaración de Impuesto Federal
- 5948P Comprendiendo el Proceso de Cobro
- 5968P Crédito por Ingreso del Trabajo
 - 850 English-Spanish Glossary of Words and Phrases Used in Publications Issued by the Internal Revenue Service

Commonly Used Tax Forms

- 1040 U.S. Individual Income Tax Return
 - Sch A Itemized Deductions
 Sch B Interest and Dividend Income
 - Sch C Profit or Loss From Business
 - Sch C-EZ Net Profit From Business
 - Sch D Capital Gains and Losses
 - Sch E Supplemental Income and Loss
 - Sch EIC Earned Income Credit
 - Sch F Profit or Loss From Farming
 - Sch H Household Employment Taxes
 Sch R Credit for the Elderly or the
 Disabled
- Sch SE Self-Employment Tax 1040EZ Income Tax Return for Single and Joint Filers With No Dependents
- 1040A U.S. Individual Income Tax Return
 Sch 1 Interest and Dividend Income for
 Form 1040A Filers

- Sch 2 Child and Dependent Care . Expenses for Form 1040A Filers
- Soft 3 Credit for the Elderly or the Disabled for Form 1040A Filers
- 1040-ES Estimated Tax for Individuals 1040X Amended U.S. Individual Income Tax
- Return
 2106 Employee Business Expenses
- 2106-EZ Unreimbursed Employee Susiness Expenses
- 2119 Sale of Your Home
- 2210 Underpayment of Estimated Tax by Individuals, Estates, and Trusts
- 2441 Child and Dependent Care Expenses
 2848 Power of Attorney and Declaration of
- Representative 3903 Moving Expenses
- 4562 Depreciation and Amortization

- 4868 Application for Automatic Extension of Time To File U.S. Individual Income Tax Return
- 4952 Investment Interest Expense
 Deduction
- 5329 Additional Taxes Attributable to Qualified Retirement Plans (Including IRAs), Annuities, and Modified Endowment Contracts
- 6251 Alternative Minimum Tax-Individuals
- 8283 Noncash Charitable Contributions
- 8582 Passive Activity Loss Limitations 8606 Nondeductible IRAs (Contributions,
- Distributions, and Basis) 8822 Change of Address
- 8829 Expenses for Business Use of Your Home

How to Get IRS Forms and Publications

You can visit your local IRS office or order tax forms and publications from the IRS Forms Distribution Center listed for your state at the address on this page. Or, if you prefer, you can photocopy tax forms from reproducible copies kept at participating public libraries. In addition, many of these libraries have reference sets of IRS publications that you can read or copy.

Where To Mail Your Order Blank for Free Forms and Publications

If you live in:	Mail to:	Other locations:
Alaska, Arizons, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming, Guam, Northern Merianas, American Samos	Western Area Distribution Center Rancho Cordova, CA 95743-0001	Foreign Addresses— Texpayers with mailing addresses in foreign countries should mail this order blank to either: Eastern
Alabame, Arkanses, Illinois, Indiene, Iowa, Kanses, Kentucky, Louisiane, Michigan, Minnesots, Mississippi, Missouri, Nebraska, North Dakots, Ohlo, Oklahoms, South Dakots, Tennessee, Texas, Wisconsin	Central Area Distribution Center P.O. Box 6903 Bloomington, IL 61702-8903	Area Distribution Center, P.O. Box 25866, Richmond, VA 23286-8107; or Western Area Distribution Center, Fanctio Cordova, CA 95743-0001, whichever is closer. Mail letter requests for other forms.
	Eastern Area Distribution Center P.O. Box 85074 Richmond, VA 23261-5074	end publications to: Eastern Area Distribution Center, P.O. Box 25868, Richmond, VA 23268-8107, Puerto Riso—Eastern Area Distribution Center, P.O. Box 25868, Richmond, VA 23296-8107.
		Virgin Islands—V.I. Bureau of Internal Revenue, Lockhert Gardens, No. 1-A Charlotte Amalie, St. Thomas, Vt 00802

Detech at This Line

Order Blank

We will send you 2 copies of each form and 1 copy of each publication or set of instructions you circle. Please cut the order blank on the dotted line above and be sure to print or type your name and address accurately on the bottom portion.

Enclose this order blank in your own envelope and address your envelope to the IRS address shown above for your state.

To help reduce waste, please order only the forms, instructions, and publications you think you will need to prepare your return.

Use the blank spaces to order items not listed, if you need more space, attach a separate sheet of paper listing the additional forms and publications you may need.

You should either receive your order or notification of the status of your order within 7-15 work days after we receive your request.

1040	Schedule F (1040)	Schedule 3 (1040A) & Instructions	2210 & Instructions	8606 & Instructions	Pub. 502	Pub. 550	Pub. 929
Instructions for 1040 & Schedules	Schedule H (1040)	1040EZ	2441 & Instructions	8822 & Instructions	Pub. 505	Pub. 554	Pub. 936
Schedules A&B (1040)	Schedule R (1040) & instructions	Instructions for 1040EZ	3903 & instructions	8529 & Instructions	Pub. 508	Pub. 575	
Schedule C (1040)	Schedule SE (1040)	1040-ES (1996) & Instructions	4562 & instructions	Pub. t	Pub. 521	Pub. 590	
Schedule C-EZ (1040)	1040A	1040X & Instructions	4868 & Ineliructions	Pub. 17	Pub. 523	Pub. 596	<u> </u>
Schedule D (1040)	Instructions for 1040A & Schedujes	2106 & Instructions	5329 & Instructions	Pub. 334	Pub. 525	Pub. 910	
Schedule E (1040)	Schedule 1 (1040A)	2108-EZ & Instructions	6263 & ' instructions	Pub. 463	Pub. 527	Pub. 917	
Schedule EIC (1040A or 1040)	Schedule 2 (1040A)	2119 & Instructions	6562 & Instructions	Pub. 501	Pub. 529	Pub. 928	

Name	-		
Number and street			
City or town	* State	ZIP code	